

Proposal Review:

All proposals will be reviewed anonymously by a committee consisting of at least 5 members. Names of authors will be removed from the proposal before it is sent to the reviewers.

Proposals will be evaluated on the following criteria:

- 1) Clarity of the proposal
- 2) Significance of the topic and/or its relevance to the profession and CIRPA members;
- 3) Quality of the proposal (i.e., soundness of argument, design, analysis, interpretation of research for scholarly or practitioner paper; clarity of objectives and intended outcomes of a panel, workshop, or demonstration)
- 4) Relevance to the conference theme.

Those submitting proposals will be provided with reviewer feedback when the submission contains sufficient information for reviewers to provide such comments.

TERMS and CONDITIONS:

By submitting a Conference proposal, all author(s), presenter(s) and panel participants automatically agree to the following:

- 1) By submitting their proposals, authors are authorizing publication of their abstract in the conference program and of their final paper/written documentation in the conference proceedings published electronically on CIRPA's web site. Published papers and supporting documentation must be sufficiently developed to provide conference participants and members with useful and complete referencing and professional development materials and tools to

further the profession.

- 2) Authors who have their proposal accepted for the conference are required to submit to the Conference Co-Chair a full, final copy of their presentation electronically in PDF or MS Word format by 15 November 2013 for presentation on the CIRPA website.
- 3) Conference participants presenting papers, panels, demonstrations and pre-conference workshops at the CIRPA Conference must register for the Conference and pay the Conference fee. CIRPA does not reimburse presenters for travel or any other expenses incurred.

Presenters selected will be notified via e-mail by February 28, 2014 and are expected to register for the conference no later than March 28, 2014. Considering the benefits of attending the conference, presenters do not receive reduced or waived conference registration fees.

Any questions regarding the proposal submission process should be forwarded to conference organizers at the following address:

c2014@evaluationcanada.ca

Submit a presentation proposal today!

Thank you for your submission!